

GSPCA Shorthair Journal – Points of Contact

12 October 2020

GSPCA Item	Responsible	Background
Main Point of Contact to JPA	Bonnie Hill, GSPCA Production Editor	Bonnie has access to the Journal Liaison, Magazine Chair, Membership Chair, etc. to clarify information prior to responding to JPA
Secondary Contacts	Liz Jennings, Magazine Chair and Sharon Fitzpatrick, Board Liaison	These individuals should be cc'd so that they are aware of where things are at in the process but will not respond to correspondences unless an issue arises and they are contacted directly.
Prepress files	Bonnie Hill, GSPCA Production Editor and Matt Husted	
Page count, saddle/perfect bind	Bonnie Hill, GSPCA Production Editor	
Total print quantity	Bonnie Hill, GSPCA Production Editor	Bonnie coordinates with the GSPCA Membership Chair to produce a final numerical count, which includes members, judges, advertisers, fulfillment coordinator, any extra issues
Mailing list	Bonnie Hill, GSPCA Production Editor	Bonnie requests final mailing list, formatted as per JPA requirements, from GSPCA Membership Chair
Invoice / money	Dean Browning, GSPCA Treasurer	browning.dean@gmail.com